**TOWN BOARD MEETING**

**ONE CANAL STREET**

**SHERBURNE, NY  13460**

**June 11, 2025**

**Regular meeting of the Sherburne Town Board was held on Wednesday, June 11, 2025 in the Town Office at 7:00 pm. Present: Supervisor Charles Mastro, Councilmembers: Glen Bagnall, Shawn Kelly, Hwy Superintendent Chase Winton, Town Clerk McDaniel. Absent: Councilmembers Ed Meyer and Rowena Krum. Guests: Duane Wilcox and John Leonard.**

**► APPROVAL OF MAY 2025 MINUTES**

**Motion by Bagnall and seconded by Kelly to approve the May 14, 2025 minutes. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried.**

**► SUPERVISOR’S REPORT and TOWN CLERK’S REPORT**

**CAPITAL PROJECT REPORT**

**Motion by Kelly and seconded by Bagnall to approve the Supervisor’s Report, Capital**

**Project Report and Town Clerk’s Report. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

**► CODE OFFICER’s REPORT**

**Code Officer’s Report presented by Supervisor Mastro (written report). Motion by Bagnall and seconded by Kelly to accept the Code Officer’s Report. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

**► HIGHWAY REPORT**

**Hwy Superintendent Chase Winton reported on the following:**

**The new F600 is at the Hwy garage. It will replace the 2019 F550 with sander.**

**Motion by Kelly and seconded by Bagnall to surplus the 2019 F550 with sander.**

**Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

**Hwy Superintendent Chase Winton met with Mike O’Reilly of Principle Design. They are starting to work on the salt shed design.**

**Topic discussed of the Hwy Department possibly doing the site work for the salt shed.**

**An older Hwy D6 dozer has a transmission leak. The transmission ended up being ruined and not worth the repairs. The Town of New Berlin has a CAT D7 Dozer that the town may be able to buy, it has low hours. The cost would be approximately $30,000.00.**

**Motion by Bagnall and seconded by Kelly to surplus the 1976 D6 dozer. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

**Motion by Kelly and seconded by Bagnall to allow Supervisor Mastro to negotiate**

**a price for the CAT D7 Dozer with the Town of New Berlin. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

**Norwich Dodge is giving the town $40,000.00 each for the two 2023 Dodge Ram 2500’s for a total of $80,000.00. A payment of $69,200.00 went to Oneonta Ford for the 2025 F-600.**

**► NEW BUSINESS**

1. **Memorandum of Understanding (MOU) Comprehensive Plan Grant**

**Motion by Kelly and seconded by Bagnall to authorize Supervisor Mastro to sign the Memorandum of Understanding (MOU) between the town and MVEDD (Mohawk Valley Economic Development District, Inc.) for the preparation of the paperwork for the comprehensive plan reimbursement grant of $30,000.00. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

**BE IT RESOLVED upon motion Bagnall and seconded by Kelly to specifically name Heather Devitt of MVEDD, the authority to submit documents to the DEC on the town’s behalf. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

1. **Reserve Policy**

**Reserve Policy prepared for the state per the audit. Motion by Bagnall and seconded by Kelly to adopt the Town of Sherburne Reserve Policy prepared for the state as requested. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

1. **SPCA Contract 2025**

**Motion by Bagnall and seconded by Kelly to authorize Supervisor Mastro to sign the SPCA contract. Supervisor Mastro – Aye; Councilmembers Bagnall – Aye; Kelly – Aye. Carried**

1. **New Energy Equity**

**Solar Farm**

**Still in the process of working on the PILOT. Attorney Dylan Harris is addressing this matter.**

1. **2026 Election Update**

**The town officials will have to run for 2026 and 2027 with the new election update.**

1. **Equalization Rate**

**The equalization rate for the school and county is 49.5%**

**► OLD BUSINESS**

1. **Broadband**

**Neil Palmer has been hired to do the marketing for the Broadband project.**

1. **Audit update – Corrective Action Plan**

**The Corrective Action Plan has been sent to the State. The audit is complete.**

1. **Salt Shed**

**Discussed above in Hwy. Report.**

1. **Library Update**

**Bagnall Electric will be installing electric for the new elevator. We are still on track for September/October for the repairs.**

**Colleen Law Tefft is retiring for library manager.**

**►JUNE 11, 2025 TOWN BILLS**

**Motion by Bagnall and seconded by Kelly to approve the June 2025 bills.  Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Kelly - Aye. Carried. Councilmember Krum to review July bills.**

**►BOARD MEMBER REPORTS**

**No board member reports.**

**Motion by Bagnall and seconded by Kelly to adjourn meeting. Meeting adjourned at 8:00 pm.**

**Next regular meeting scheduled for Wednesday, July 9, 2025 at 7:00 pm.**

**Respectfully submitted,  Kathy McDaniel, Town Clerk**