

**TOWN BOARD MEETING  
ONE CANAL STREET  
SHERBURNE, NY 13460  
April 9, 2025**

**Regular meeting of the Sherburne Town Board was held on Wednesday, April 9, 2025 in the Town Office at 7:00 pm. Present: Supervisor Charles Mastro, Councilmembers: Glen Bagnall, Ed Meyer, Rowena Krum, Shawn Kelly, Hwy Superintendent Chase Winton, Town Clerk McDaniel. Guests: Matt Gladstone, Amy Donnison & Duane Wilcox.**

► **APPROVAL OF MARCH 2025 MINUTES**

**Motion by Bagnall and seconded by Meyer to approve the March 12, 2025 minutes. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried.**

► **SUPERVISOR’S REPORT, CAPITAL PROJECT REPORT**

**Motion by Meyer and seconded by Bagnall to approve the Supervisor’s and Capital Project report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried.**

► **AMENDMENTS TO BUDGET**

**Motion by Bagnall and seconded by Meyer to approve the amendments to the budget per Bookkeeper and Budget Officer April Ray. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried.**

► **TOWN CLERK’S REPORT**

**Motion by Meyer and seconded by Krum to accept the Town Clerk’s Report for March. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried**

► **CODE OFFICER’S REPORT**

**Code Enforcement Officer Matt Gladstone has sent out spring time letters on code violations. One violation has already corrected. Mostly garbage and vehicle related. Code Enforcement Officer will continue working on correcting the situations. Motion by Kelly and seconded by Bagnall to accept the Code Enforcement Officer’s report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried.**

► **HIGHWAY REPORT**

**Castle Hill Road situation. Owners: Miedema - Dutch Lane Farms, LLC. The DEC has stated that the situation on Castle Hill Road Dutch Lane Farms, LLC with the ditches**

have to be cleaned. A possible \$37,000 fine is involved if the owners do not get it cleaned. Chenango County Soil and Water Conservation is working with DEC. Our highway department can clean the ditches and back charge any costs to the Miedema's. Once the highway has it cleaned, the DEC can come in and fence in the cows.

Motion by Kelly and seconded by Bagnall to allow Supervisor Mastro to sign the intermunicipal agreement with Chenango County Soil and Water Conservation for the Castle Hill Project Dutch Lane Farms. (Miedema) Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

The Granville Hill culvert project is going out to bid and the bid opening will be April 30<sup>th</sup> 3:00 at Highway Garage. It will be into July before the project starts and may go into next year.

Discussion held on tree cutting and stump grinding.

Update on pickups. Two pickups have been ordered. One came in today and the other is in Albany and will be delivered in the next few days.

Motion by Bagnall and seconded by Meyer to purchase the F600 truck on state bid for \$69,000 from Oneonta Ford. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

Motion by Bagnall and seconded by Meyer to declare 2023 Dodge Ram pickups for the highway surplus. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

Alishauskas' driveway culvert discussed. Will discuss the situation with the town attorney.

Motion by Bagnall and seconded by Meyer to accept the Highway Report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

► **NEW BUSINESS**

**a. Mortgage Tax Error**

The Town received approximately \$24,000 in the last mortgage tax payment from the County. \$8,900 of that payment was meant to be for the Village of Sherburne and Village of Earlville. The next mortgage tax payment will be decreased in November for this reason.

**b. Fireworks Fourth of July**

**Motion by Meyer and seconded by Krum to allow rotary to present fireworks for July 4<sup>th</sup>. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried**

**c. Permits**

**Permits discussed.**

**d. Broadband Update**

**No bids received for marketing plan.**

**b. Reserve Policy-Audit**

**The Town need to adopt a reserve policy for the budget reserve fund balance.**

**f. Hazard Mitigation Plan**

**Hazard Mitigation Plan discussed. The plan needs to be updated every 5 years.**

**► OLD BUSINESS**

**a. Audit**

**Preliminary audit. Supervisor, Hwy Supt and Bookkeeper/Budget Officer met with auditors last Friday. Discussion held on preliminary audit.**

**b. Library Elevator**

**A contract for the library elevator repair was signed with Wilcox Construction Co. as contractor and Principle Design & Engineering will be the architect. The goal is to have the elevator repaired by end of September. 2025.**

**c. Salt Shed**

**Supervisor Mastro talked to Mike at Principle Design about grant for the salt shed.**

**Further study to be made.**

**d. Election Petitions**

**Election Petitions are all filed.**

► **APRIL 9, 2025 TOWN BILLS**

Motion by Meyer and seconded by Bagnall to approve the April 2025 bills. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye, Kelly – Aye. Carried. Councilmember Bagnall to approve May bills.

► **Board Member Reports**

Councilmember Meyer. No reports for the Village of Earlville and Sherburne.

Councilmember Krum Planning Board – The comprehensive plan is going well and moving forward. The advisor was not present at the meeting. Ten sub-committee members attended the meeting.

Motion by Bagnall and seconded by Meyer to adjourn meeting. Meeting adjourned at 8:30 pm.

Next regular meeting scheduled for Wednesday, May 14, 2025 at 7:00 pm.

Respectfully submitted,

Kathy McDaniel, Town Clerk