

**TOWN BOARD MEETING  
ONE CANAL STREET  
SHERBURNE, NY 13460  
March 12, 2025**

Regular meeting of the Sherburne Town Board was held on Wednesday, March 12, 2025 in the Town Office at 7:00 pm. Present: Supervisor Charles Mastro, Councilmembers: Glen Bagnall, Ed Meyer, Rowena Krum, Shawn Kelly, Hwy Superintendent Chase Winton, Town Clerk McDaniel. Guests: Gina Gardner, Daniel Giordano, Cindy Carter, Chris Enscoe, Duane Wilcox.

► **APPROVAL OF FEBRUARY 2025 MINUTES**

Motion by Meyer and seconded by Bagnall to approve the February 12, 2025 minutes. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried.

► **SUPERVISOR’S REPORT, TOWN CLERKS REPORT,**

Motion by Meyer and seconded by Krum to approve the Supervisor’s and Town Clerk’s Report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

► **CODE OFFICER’S REPORT**

Supervisor Mastro reported on the Code Officer’s Report. Code Enforcement Officer is mostly dealing with unlicensed vehicles. Motion by Kelly and seconded by Bagnall to approve the Code Officer’s report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

► **HIGHWAY REPORT**

Highway Superintendent Chase Winton reported on road repairs. Highway will be working on Granville Hill Road this summer. The Pleasant Valley Road box culvert project – the project paperwork will take approximately (2) years to get together. Pickup trucks discussed. Motion by Bagnall and seconded by Meyer to accept the Highway Report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried

► **NEW BUSINESS**

- a. Building Permits discussed
- b. Fund Balance Policy

**Motion by Meyer and seconded by Kelly to approve the Fund Balance Policy. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried**

**c. Library Elevator**

**Library Elevator repairs discussed. Looking at a cost of \$300,000 for the repairs. Bid has been accepted submitted by Principle Design. Motion by Bagnall and seconded by Meyer to give \$75,000.00 from the building reserve fund towards the library elevator repair. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Kelly – Nay (opposed). Carried. Repairs could be done by fall of 2025.**

**d. Village Contracts.**

**Motion by Meyer and seconded by Krum to authorize Supervisor Mastro to sign the Community Park Agreement with village. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried**

**Motion by Bagnall and seconded by Meyer to authorize Supervisor Mastro to sign the Recreation Commission Joint Youth/Recreation contract with village. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye, Kelly – Aye. Carried**

**► OLD BUSINESS**

**a. SPCA**

**SPCA will notify the town by the end of April to see if they will contract with our town in the future.**

**b. Broadband Project.**

**Broadband Project moving forward. Information to be put onto the town website.**

**c. Solar Garden**

**Nothing further to report.**

**d. Highway Salt shed property**

**The town has the deed to the property purchased from John (Jack) Howard for the future highway salt shed.**

**► MARCH 12, 2025 TOWN BILLS**

**Motion by Kelly and seconded by Bagnall to approve the March 2025 bills. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye, Kelly – Aye. Carried. Councilmember Meyer to approve April bills.**

**Councilmember Meyer – Village of Sherburne – no report. Earlville Village – Town of Hamilton discussing a possible formation of a water district. Village signed contract with Earlville Opera house and youth recreation contract. Code Enforcement permits discussed. Councilmember Krum – Planning Board. Steering Committee met and recapped the public meeting. The committee came away with 12 names of people they believe would want to be on the Steering Committee. Chairperson Stephanie Staley is to contact them and see if they are interested. Public notice to be placed in the Sherburne News for the April 12<sup>th</sup> Steering Committee meeting. Sample Comprehensive Plans are being reviewed. There is still a vacancy on the Planning Board.**

**Motion by Meyer and seconded by Krum to adjourn meeting. Meeting adjourned at 8:30 pm.**

**Next regular meeting scheduled for Wednesday, April 9, 2025 at 7:00 pm.**

**Respectfully submitted,**

**Kathy McDaniel, Town Clerk**