

**TOWN BOARD MEETING
ONE CANAL STREET
SHERBURNE, NY 13460
November 13, 2024**

Regular meeting of the Sherburne Town Board was held on Wednesday, November 13, 2024 in the Town Office at 7:00 pm. Present: Supervisor Charles Mastro, Councilmembers: Glen Bagnall, Ed Meyer, Rowena Krum, Hwy Superintendent Chase Winton, Town Clerk McDaniel. Guests: Peter Karaman, Duane Wilcox, Jim Webb, Travis Dubois.

► **PUBLIC HEARING FOR 2025 TOWN BUDGET**

Public Hearing opened at 7:01 pm for the 2025 Town Budget. No comments from the public. Motion by Bagnall and seconded by Meyer to close the public hearing. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried. Public hearing closed at 7:05. Motion by Bagnall and seconded by Meyer to accept and approve the 2025 town budget. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► **PRELIMINARY TOWN BUDGET ADOPTED FOR 2025 TOWN BUDGET**

WHEREAS, the Town Board has met at the time and place specified in the Notice of Public Hearing on the Preliminary Budget which was published in the official newspaper of the Town of Sherburne, Town Clerk’s signboard and Town of Sherburne’s website and heard all persons desiring to be heard thereon; and NOW THEREFORE BE IT RESOLVED upon motion by Bagnall and seconded by Meyer that the final budget, as incorporated herein and made a part hereof, is hereby adopted as the annual budget of the Town of Sherburne for the fiscal year beginning the 1st day of January 2025 and that such budget as so adopted be entered in the Town Board minutes; and BE IT FURTHER RESOLVED that the Town of Sherburne’s Town Clerk, Kathy McDaniel, shall certify in duplicate, copies of said annual budget as adopted by this Town Board. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

► **JIM WEBB**

Jim Webb addressed and discussed with the board the plowing of Josh Webb Lane where he is selling homes.

► **TRAVIS DUBOIS – BROADBAND TOWN OF SHERBURNE AND COLUMBUS**

Addressed the board on the broadband process and where we stand in this process. Received up to 6.9 million to fund this project.

Fiber Cable – Travis has a design completed and footages and fiber count. A variety of cable sizes are going out into the area. It was advertised and went out to bid for cable. Bid opening was last month. BE IT RESOLVED upon motion by Meyer and seconded by Krum to accept the offer from KGP company for \$337,065.80 which is the combined amount for both

Sherburne and Columbus for ribbon fiber. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

► **APPROVAL OF OCTOBER 9, 2024 MINUTES**

Motion by Bagnall and seconded by Meyer to approve the October 9, 2024 minutes. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

► **CODE OFFICER’S REPORT**

Code Enforcement Officer Matt Gladstone not in attendance. Supervisor Mastro discussed with the board that the Code Enforcement Officer is continuing to send out letters when necessary and making progress.

► **SUPERVISOR’S REPORT, TOWN CLERKS REPORT, CODE OFFICER’S REPORT.**

Motion by Krum and seconded by Bagnall to approve the above reports. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► **HIGHWAY REPORT**

LED lights in highway garage discussed. Were put in a while back. A lot of these LED lights are getting bad. Hwy Supt. received a quote from Utica Valley Electric for some new LED lights. The quote is for 30 lights at \$186.00/each. The total light count is 26 so the total would be around \$4,800. Further study to be made and will be reviewed next month.

Motion by Meyer and seconded by Bagnall to approve the highway report. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

► **NEW BUSINESS**

a. Permits

Permits reviewed.

b. Final insurance premium rates

Final insurance premium rates reviewed. The rates increased 4.6%.

c. Sales Tax

Third Quarter sales tax was received in the amount of \$103,722.92

d. Auditor's Update

Summary meeting held on November 12th. A written review will be forthcoming. Supervisor Mastro reviewed the summary meeting. The town needs to prepare a fund balance policy.

e. Resolution for \$2.5 million BAN(Bond Anticipated Note)

A bid for the BAN is to be sent out to three (3) banks for the best rate. Greene County Bank, NBT Bank, and one more.

BE IT RESOLVED, upon motion by Krum and seconded by Bagnall to go forward with the BAN for 2.5 million. Resolution #6 of 2024 attached hereto and made a part of these minutes. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

BE IT RESOLVED, upon motion by Bagnall and seconded by Meyer to authorize Supervisor Mastro to sign the intermunicipal agreement with the Town of Sherburne, Village of Sherburne, Town of Columbus and the Sherburne Area Local Development Corporation for broadband. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

f. Resolution of the Town of Sherburne to enter a contract of sale for and to purchase the land situated at Howard Road, Sherburne, NY land purchase for salt shed

BE IT RESOLVED upon motion by Meyer and seconded by Bagnall to accept the resolution of the Town of Sherburne to enter a contract of sale for and to purchase the land situated at Howard Road, Sherburne, NY. Resolution #5 of 2024 attached hereto and made a part of these minutes. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

g. Contract to purchase the land situate at Howard Road, Sherburne, NY

Motion by Krum and seconded by Meyer to authorized Supervisor Mastro to sign the contract of sale to purchase the Land on Howard Road for the purpose of building a salt shed. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

h. Salt Brine Contract

Motion by Krum seconded by Meyer to authorize Supervisor Mastro to sign the Salt Brine Contract with the Village of Hamilton. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

- i. **County Contract for space in the garage.**

Motion by Bagnall and seconded by Meyer to authorize Supervisor Mastro to sign the county contract for space in the garage. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► OLD BUSINESS

- a. **Planning Board Chairman**

Motion by Meyer and seconded by Krum to appoint Stephanie Staley as Planning Board Chairman. Term ending 12/31/2029. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

- b. **Town Councilmember Appointment**

Motion by Meyer and seconded by Bagnall to appoint Shawn Kelly for Town Councilmember to fill out the councilmember term through December 31, 2025. Supervisor Mastro – Aye; Councilpersons Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

► NOVEMBER 13TH TOWN BILLS

Motion by Krum and seconded by Bagnall to approve the November 2024 bills. Supervisor Mastro – Aye, Councilmembers Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried. Councilmember Meyer to approve December bills.

Board Member Reports -councilmember Meyer reported on the Village of Earlville meeting and Councilmember Krum – reported on the planning board meeting.

Motion by Meyer and seconded by Krum to adjourn meeting. Meeting adjourned at 8:45 pm.

Next regular meeting scheduled for Wednesday, December 11th at 7:00 pm.

Respectfully submitted,

Kathy McDaniel, Town Clerk