

**TOWN BOARD MEETING
ONE CANAL STREET
SHERBURNE, NY 13460
December 14, 2022**

Regular meeting for the Sherburne Town Board was held on Wednesday, December 14, 2022 in the Town Office. Present: Supervisor Charles Mastro, Councilpersons: Glen Bagnall, Dave Wern, Ed Meyer, Rowena Krum; Town Clerk McDaniel, Highway Superintendent Chase Winton. Guests: Jo Ann Smith from Gates-Cole, Mayor Acee.

► **GATES-COLE**

Yearly review of the town's insurance was held. The board would like to increase the highway building value to one (1) million. The board was in consensus for this increase. Joanne from Gates-Cole will get back to Charlie with the premium numbers for the increased building value.

► **Mayor Acee – EMS**

Mayor Acee discussed EMS and various options. He also discussed broadband and details. Discussion was also held on how to initiate broadband to cover the township.

► **APPROVAL OF NOVEMBER 2022 MINUTES**

Motion by Meyer and seconded by Wern to approve the minutes of the November 9, 2022 Town Board meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► **SUPERVISOR'S REPORT, HIGHWAY REPORT & TOWN CLERK'S REPORT**

- a. Supervisor's Report
- b. Town Clerk's Report
- c. Highway Report

A committee made up of the following: Town Board: Supervisor Charles Mastro, Councilpersons Glen Bagnall, Ed Meyer, Dave Wern, Rowena Krum and Highway Superintendent Chase Winton reviewed the Local Design Service Agreement for contractors for the Bridge NY Grant Pleasant Valley Road and Granville Hill Culverts. The committee filled out the appropriate forms. **BE IT RESOLVED** upon motion by Meyer and seconded by Bagnall to accept Barton and Loguidice based on the scores on the Local Design Service Agreement. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► **NEW BUSINESS**

a. Organizational Meeting

Motion by Krum and seconded by Meyer to hold the Town's Organizational Meeting on January 11, 2023 Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

b. Permits

Permits reviewed. Storage Units to be built behind Moore's Tire Sales.

c. County Chargebacks

The County chargebacks for preparing the property tax bills were reviewed. County charges come out of the town's sales tax monies from the county.

d. Computer and Printer for Supervisor

Supervisor Mastro reported that the county is stating that all email for the Supervisor's will be going to a county email. Supervisor Mastro will need a tablet/laptop and printer. Motion by Meyer and seconded by Bagnall to authorize Supervisor Mastro to purchase a computer and printer with price up to \$1,000.00. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

e. Equalization Rate

Discussion held on the county tax rate for town county taxes. The county tax rate is 1.43 per thousand. The state has lowered the equalization rate from 72.5% to 60%, which is the reason for the large increase in the tax rate. The only positive is the percentage of 2023 tax sales revenue will increase for the Town of Sherburne.

► OLD BUSINESS

a. Union Contract

The Union Contract came through this date. Everything looks good with the contract and Liz from the Union will send back a signed contract.

b. Bookkeeping Position

Discussion held on new account manager position. Margie Aiken will not be continuing in that position. The town received an engagement letter from April Ray who is a CPA. April will be starting for the town January 1, 2023 at \$1,545.00 per month. A new contract with Brynley Wilcox received for \$85.00 an hour for training. Motion by Wern and seconded by Bagnall to accept April Ray's engagement letter and hire her for the town and to pay Brynley Wilcox a fee of \$85.00 for training. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

c. Salt Shed

No appraisal received as of this date on the building that may be purchased from Jim Webb for a highway salt shed Will review next month.

► **December 14, 2022 TOWN BILLS**

Motion by Wern and seconded by Meyer approve the December 2022 bills. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried. Councilman Meyer to review the January, 2024 town bills.

► **BOARD MEMBER REPORTS**

Councilman Meyer – Village of Sherburne. Police report routine. Discussed drainage problems. Chenango County held an EMS presentation. Electric fiber installed to 430 interested customers. Village of Earlville - Dirty water issues. Hydrants were flushed. New truck for DPW. Budget amendments and adjustments. Scheduled budget workshop. Updating code enforcement for ordinance to meet state standards. Complaint about sidewalks. Looking into local law so village can grind tree stumps. Councilman Wern – Historic Park- Discussed fundraising for the Historical Society. Information wanted on cemeteries. Next heritage day discussed. Councilwoman Krum – Planning Board had inquiry about a subdivision on Knapp Road, person did not come in to the meeting. DEC needs additional documentation for the grant for the Comprehensive Plan. Discussed having clarification of what the volunteers would be doing in the Comprehensive Plan process

Next meeting scheduled for Wednesday, January 11, 2023 at 7:00 pm in the Office of the Supervisor. Motion by Bagnall and seconded by Meyer to adjourn meeting. Meeting adjourned at 9:05 pm. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried

Respectfully submitted,

Kathy McDaniel-Town Clerk

