

**TOWN BOARD MEETING
ONE CANAL STREET
SHERBURNE, NY 13460
September 14, 2022**

Regular meeting for the Sherburne Town Board was held on Wednesday, September 14, 2022 in the Town Office. Present: Supervisor Charles Mastro, Councilpersons: Glen Bagnall, Dave Wern, Ed Meyer, Rowena Krum; Town Clerk McDaniel, Highway Superintendent Chase Winton. Guests: Justice Pat Mavady and Justice Stephen Dunshee

► **JCAP Grant (Justice Court Assistance Program)**

Justice Pat Mavady and Justice Stephen Dunshee discussed the JCAP Grant for the court. Justice Mavady discussed that the grant will have work phases. First Phase will be air conditioning, glass wall with sliding door separating the waiting area. Paneling to come off in the Jury Room, Electric work and replacing doors to the outside with secure metal doors. Second Phase will be to rework the bench area and incorporate a new bench area and court clerk area. Also a new area for the jury. This grant will be a reimbursement grant. **RESOLUTION #22-3. BE IT RESOLVED** upon motion by Bagnall and seconded by Wern to authorize the Town Court of the Town of Sherburne to apply for funding from the Justice Court Assistance Program (JCAP). Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► **APPROVAL OF AUGUST 2022 MINUTES**

Motion by Meyer and seconded by Krum to approve the minutes of the August 14, 2022 Town Board meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

► **SUPERVISOR’S REPORT, HIGHWAY REPORT & TOWN CLERK’S REPORT**

- a. Supervisor’s Report
- b. Town Clerk’s Report
- c. Highway Report

Hwy Supt Chase Winton reported on the following: Hwy is looking to hire another person in October. The Pleasant Valley Road reimbursement should be received in a couple of weeks. Motion by Wern and seconded by Meyer to approve the Supervisor’s Report, Town Clerk’s Report and Highway Report.

► **NEW BUSINESS**

- a. Bookkeeping

Account Manager Brynley Wilcox will be resigning as Bookkeeping/Payroll Account Manager. This position is contractual. The last day for Brynley to handle any

bookkeeping/payroll needs will be Wednesday, November 30, 2022. After that date, if needed, Brynley will continue to perform bookkeeping/payroll services at an hourly rate of \$85.00/hour.

b. Planning Board

Appointment of Stephanie Staley as Planning Board member. Motion by Meyer and seconded by Bagnall to appoint Stephanie Staley as a Planning Board Member term to expire 12-31-29. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

c. Broadband

Village broadband discussed. Anna Rinaldo and Ed Geyer attended the Planning Board meeting. They would like to form a petition for the broadband to include all of residents of the Town of Sherburne, and not just village electric customers. Ed Geyer will be attending the Village Meeting next Monday.

► **OLD BUSINESS**

a. Solar Update

Town Attorney Dylan Harris sent a proposed solar law. Question arose about including windmills in this law. Attorney Harris will rewrite the law and have windmills included.

b. Union Contract Update

Supervisor Mastro and Deputy Highway Superintendent Eric Leinbach are working on the numbers for the contract.

c. Assessment Review Board Update

There are no candidates at this time to replace Assessment Review Board member Joyce Steward.

d. Chamber of Commerce

The meeting with the Chamber of Commerce representative is canceled for the October board meeting.

e. Comprehensive Plan Update

A representative from OCCA attended the Planning Board Meeting last night. Next step in the comprehensive plan is to put together a Steering Committee. Planning Board is getting together names for candidates. The grant for the Comprehensive Plan has not been approved at this time.

► **September 14, 2022 TOWN BILLS**

Motion by Meyer and seconded by Wern to approve the September 2022 bills. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried. Councilman Bagnall to review the October 12th town bills.

► **BOARD MEMBER REPORTS**

Councilman Meyer – Village of Earlville meeting is next week. Sherburne Village – discussed replacing fire engine in future and will be seeking town/county help. Received two resignations from the Police Department. DPW working on spot road repairs. Chenango Avenue speed control discussed. Engineer is working on drainage north main. Discussion held on the fiber optic placement. Junk on Kendrick Road – Prosser property discussed. Councilman Wern – Historic Park – New cabinets are in. Historic Park getting a lot of travelers from other states. Councilwoman Krum – Planning Board. Councilwoman Krum reported above on the comprehensive plan update.

► **2023 BUDGET**

Budget Workshop was held at 7:45 pm.

Budget Officer Carol King and Library Manager Colleen Law-Tefft were in attendance. The 2023 Preliminary Budget was reviewed. BE IT RESOLVED upon motion by Bagnall and seconded by Wern to adopt the Preliminary Budget for 2023 and that the 2023 Budget Hearing will be held on Wednesday, October 12, 2022 at 7:00 pm in the Supervisor’s Office, along with the regularly scheduled Board Meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

Next meeting scheduled for Wednesday, October 12, 2022 at 7:00 pm in the Office of the Supervisor. Motion by Bagnall and seconded by Meyer to adjourn meeting. Meeting adjourned at 9:00 pm. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye; Krum – Aye. Carried.

Respectfully submitted,

Kathy McDaniel-Town Clerk