

**TOWN BOARD MEETING
AND ORGANIZATIONAL MEETING FOR 2022
ONE CANAL STREET
SHERBURNE, NY 13460
January 12, 2022**

Regular meeting and Organizational Meeting for the Sherburne Town Board was held on Wednesday, January 12, 2022 in the Town Office. Present: Supervisor Charles Mastro, Councilpersons: Glen Bagnall, Dave Wern and Ed Meyer; Highway Superintendent Chase Winton and Town Clerk McDaniel. Guests: Carol Lawrence, Dog Control Officer and Shawn Fry, Director Chenango County DPW. Absent: Rowena Krum.

► **CAROL LAWRENCE**

Carol Lawrence discussed with the Town Board a population survey of dogs that she and Deputy Dog Control Officer Kelly Smalls will be conducting in the near future. Carol also gave the board an overview of her duties and responsibilities. Motion by Bagnall and seconded by Wern to pay Deputy Dog Control Officer Kelly Smalls a \$100.00 a month salary for the position of Deputy Dog Control Officer. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

► **ORGANIZATIONAL MEETING - 2022**

a. **Time and Date for Town Board Meetings**

Motion by Bagnall and Seconded by Meyer to conduct the Town Board Meetings the 2nd Wednesday of the month at 7:00 pm at the Town Office, One Canal Street, Sherburne, NY. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

b. **Mileage Rate for 2022**

Motion by Meyer and seconded by Wern to approve the mileage rate at the county's rate of 58.5 cents per mile. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

c. **Town of Sherburne's Officer's List for 2022**

Motion by Wern and seconded by Meyer to approve the Town of Sherburne's Officer's list for 2022. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

d. **Yearly Audit of Supervisor's Books**

Motion by Meyer and seconded by Bagnall the audit of the Supervisor's Books for 2021 was conducted and as far as can be ascertained are correct. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

e. **Justice Audit**

BE IT RESOLVED upon Motion by Bagnall and seconded by Meyer to approve and accept the yearly Justice Audit for the Town Court and to authorize Supervisor Mastro to sign and approve the audit. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

f. Town Clerk’s Year-End Report for 2021

Motion by Wern and seconded by Meyer to approve the Town Clerk’s year-end report. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

Motion by Wern and seconded by Bagnall to adjourn the Organizational Meeting. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

Supervisor Mastro called the regular Town Board meeting to order:

Approval of December 2021 Minutes

Motion by Meyer and seconded by Wern to approve the minutes of the December 8, 2021 Town Board meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye. Carried.

► SUPERVISOR’S REPORT, HIGHWAY REPORT & TOWN CLERK’S REPORT

- a. Supervisor’s Report**
- b. Town Clerk’s Report**
- c. Hwy Supt Report**

Highway Superintendent Chase Winton reported that the Town was awarded \$994,000 for the bridge on Pleasant Valley Road over Negro Hollow Road. This grant is through Bridge NY. It is a small bridge and the state considers the bridge a culvert. Culverts are fully funded 100% and there will be no match required by the town. Discussion was held on the grant and going forward. A committee needs to be formed. Motion by Bagnall and seconded by Wern to form the committee for selecting the consulting work for the Bridge NY Grant, Pleasant Valley Road over Negro Hollow. The committee formed includes Supervisor Mastro, Shawn Fry; Chase Winton; Councilmen Bagnall, Meyer and Wern. The committee filled out the Consultant Selection Sheets which included criteria and maximum points for each consultant.

BE IT RESOLVED upon Motion by Bagnall and seconded by Meyer to accept Barton & Loguidice for design engineering and construction inspection of the bridge for the Project: Pleasant Valley Road Over Negro Hollow/PIN#975517. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

Motion by Meyer and seconded by Wern to authorize Supervisor Mastro to sign the contract from Barton &Loguidice for up to \$290,000.00 for the design and construction of bridge; Project:

Pleasant Valley Road over Negro Hollow/PIN#975517. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

Motion by Meyer and seconded by Bagnall to accept the Supervisor’s Report, Town Clerk’s Report and Highway Superintendent’s Report. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye. Carried.

► New Business

a. Hazard Mitigation Plan

Final copy of the Hazard Mitigation Plan was received.

b. Comprehensive Plan

Town received a \$30,000.00 grant for the comprehensive plan. Waiting on information to accept the grant and get it filed.

c. Appoint Mike Janitz to Planning Board

Motion by Wern and seconded by Bagnall to appoint Mike Janitz as Chairman of the Planning Board. Term ending December 31, 2028. Supervisor Mastro – Aye, Councilpersons Bagnall – Aye; Wern – Aye; Meyer – Aye. Carried.

► Old Business

a. Union Contract

Supervisor Mastro reported that we are still waiting on the final union contract.

b. EMS Update

Nothing new to report on EMS.

c. Stimulus Update

Still need a plan of where the money will be spent by April 31st 2022.

d. Comprehensive Plan

Comprehensive Committee discussed.

e. COVID Update

N95 Masks were received by the Town. Supervisor Mastro has distributed masks to the Sherburne and Earlville community.

f. Library Repair

Supervisor Mastro reported that the library repairs are going well.

► **January 2022 Town Bills**

Motion by Meyer and seconded by Wern to approve the January 2022 bills. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye. Carried. Councilman Bagnall to approve January 2022 bills.

► **Board Member Reports**

Councilman Meyer reported on the following: Village of Earlville – canceled last night. Sherburne Village – Discussed was the police report which was normal; DPW maintenance; broadband. EMS Committee draft prepared. Councilman Wern – Ice Rink discussed.

Motion by Bagnall and seconded by Wern to adjourn meeting. Meeting adjourned at 8:50 pm. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Bagnall – Aye; Meyer – Aye. Carried.

Next meeting scheduled for Wednesday, February 9, 2022 at 7:00 pm in the Office of the Supervisor.

Respectfully submitted,

Kathy McDaniel-Town Clerk