

## **Town of Sherburne, NY Planning Board Minutes October 13, 2021**

**Attendance:** Nancy Simerl, Mike Janitz, Angela Jones, Jim Osborne, Holly Crouch

**Absent:** none

**Guests:** Charlie Mastro, Rowena Krum, Shiori Green (via phone)

Meeting called to order at 7:00 pm by Mike Janitz.

**Minutes from September 14, reviewed:** motion to accept by Jim Osborne; second by Angela Jones; Motion carried.

**New Business:** None.

**Old Business:** Comprehensive Plan creation process:

Colorful, attention-getting Sherburne Surveys have been formatted and printed at Midyork Press. They are ready to return-stamp, fold, and seal in preparation for the 1,500 piece household mailing. A comprehensive plan work session to accomplish these preparations is scheduled for Thursday, October 21. Mike Janitz will open the Town office around 6 pm.

Shiori Green led the group in discussion of next steps.

Since surveys will be ready to mail in late October, we set December 1st as the deadline for returning completed surveys.

Reminder to submit photos for use during visioning sessions; include identification and context to make them most useful (credit photographers).

Flyers will be printed and ready for distribution by Oct. 21st. Volunteers can take some to post around when they come to fold surveys on Thursday.

We discussed drop-off locations for completed surveys. Mike Janitz volunteered to approach various locations for permission to place collection boxes. Midyork Press created graphics matching the mailed surveys and flyers for increased visibility of the boxes; Thank You!

A new press release for survey launch and renewed appeal for Steering Committee members will be timed to follow soon after the surveys go out.

> Motion to approve Survey flyers with discussed changes by Jim Osborne; second by Holly Crouch; Motion carried.

> Motion to approve press release with discussed changes by Jim Osborne; second by Nancy Simerl; Motion carried.

> Motion to adjourn meeting by Angela Jones; second by Holly Crouch; Meeting was adjourned at 8:00 pm.

Submitted by Nancy Simerl, November 8, 2021