

**TOWN BOARD MEETING  
ONE CANAL STREET  
SHERBURNE, NY 13460  
May 13, 2020**

**Regular meeting of the Sherburne Town Board was held on Wednesday, May 13, 2020. Due to COVID-19, the Town Board Meeting was held at the Town Offices parking lot. Present: Supervisor Mastro; Councilpersons: Dave Wern, Ed Meyer, Glen Bagnall, Rowena Krum, and Town Clerk McDaniel. Absent: Highway Superintendent Chase Winton.**

**► MINUTES FROM APRIL 8, 2020**

**Motion by Bagnall and seconded by Meyer to approve the minutes of the April 8, 2020 Town board meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**► SUPERVISOR’S REPORT, HIGHWAY REPORT & TOWN CLERK’S REPORT**

- a. Supervisor’s Report
- b. Town Clerk’s Report

**(No Highway Report this month)**

**Motion by Krum and seconded by Bagnall to accept the Supervisor’s and Town Clerk’s Report. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**► NEW BUSINESS**

- a. Accept Bid for Palmer Road Project, Bridge over Handsome Brook,

**BE IT RESOLVED UPON MOTION by Bagnall and seconded by Meyer to accept the Tioga Constructions bid of \$695,451.00 for the Palmer Road Project, Bridge over Handsome Brook project. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

- b. Reynolds Road Bridge

**Discussion held on Reynolds Road Bridge. The bridge has been closed. Engineer from Barton & Loguidice to look at the bridge for possible repairs or possibly abandon bridge.**

**Rexford Falls**

**Graffiti was discovered at Rexford Falls park area. It has been taken care of. Highway Superintendent Winton has ordered new picnic tables for the park. Discussion held on possible 10 x 20 pavilion to be built at the park.**

- c. Sales Tax

Supervisor Mastro reported that sales tax could be anywhere from 30-50% decrease due to COVID-19.

**d. COVID-19 UPDATE**

Supervisor Mastro gave an update on the reopening Phases for NYS. The Town Offices will be in Phase 2.

**a. Franchise Fee/Sale Tax**

The Town received a check for \$11,498.94.00 for the franchise fee from Charter Communications (Time Warner) and a sales tax check in the amount of \$68,341.76 for the 1st quarter 2020.

**► OLD BUSINESS**

**a. Code Enforcement**

Code Enforcement Officer still needed. Need to work on filling this position.

**b. Sherburne Inn**

The second reimbursement check has been applied for. The first reimbursement check that was applied for has not been received as of this date.

**► APPROVAL OF MAY 2020 BILLS**

Motion by Krum and seconded by Wern to approve the May 2020 bills. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried. Councilman Wern to approve the April bills.

Motion by Bagnall and seconded by Meyer to adjourn meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried. Meeting adjourned at 7:35 pm. Next regular meeting is scheduled for Wednesday, June 10, 2020 at 7 PM in the Office of the Supervisor.

Respectfully submitted,

*Kathy McDaniel*  
*Town Clerk*