

**TOWN BOARD MEETING  
ORGANIZATIONAL MEETING  
ONE CANAL STREET  
SHERBURNE, NY 13460  
January 8, 2020**

**Regular meeting and Organizational Meeting of the Sherburne Town Board was held on Wednesday, January 8, 2020 in the office of the Supervisor. Present: Supervisor Mastro; Councilpersons: Dave Wern, Ed Meyer, Glen Bagnall, Rowena Krum, Highway Superintendent Chase Winton, and Town Clerk McDaniel.**

**► 2020 Organizational Meeting**

**Organizational Meeting called to order at 7:04 pm.**

**a. 2020 Meeting Dates/Time/Location**

**Motion by Krum and seconded by Bagnall to adopt the Town Board meeting dates/time/location for year 2020 to be held on the 2<sup>nd</sup> Wednesday of each month at 7:00 pm in the Office of the Supervisor, One Canal Street, Sherburne. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**b. Mileage Rate for 2020**

**Motion by Bagnall and seconded by Meyer to set the mileage rate for the Town at whatever rate the county adopts which as of January 1, 2020 is 57.5 cents/mile. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**c. Audit Supervisor's Books for 2019**

**Motion by Wern and Bagnall than an audit of the Supervisor's Books for the year 2019 has been completed and accepted and as far as can be ascertained are correct. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**d. List of Officers for 2020**

**Motion by Bagnall and seconded by Meyer to adopt the list of officers for the year 2020 as presented. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**e. Town Clerk 2019 Audit**

**Motion by Meyer and seconded by Wern to accept and approve the Town Clerk audit for the Year 2019. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

**f. Review and Audit Justice Reports for 2019**

The Justice Audit for the year 2019 was submitted and BE IT RESOLVED upon motion by Meyer and seconded by Wern to approve and accept the Justice Audit and authorize Supervisor Mastro to sign the Justice Audit. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried

**g. Account Clerk Contract**

Motion by Meyer and seconded by Bagnall to approve Account Clerk Brynley Wilcox' Contract and to authorize Supervisor Mastro to sign the contract. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried

**h. Review of Town Policies**

Ethics, Computer Security, Workplace Violence Policies reviewed. Motion by Bagnall and Meyer that the above policies were reviewed and are approved with no changes as presented. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried

Organizational meeting closed at 7:14 pm.

► **MINUTES DECEMBER 11, 2019**

Motion by Meyer and seconded by Wern to approve the minutes of the December 11, 2019, Town board meeting. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried

► **SUPERVISOR'S REPORT, HIGHWAY REPORT & TOWN CLERK'S REPORT**

**a. Supervisor's Report**

**b. Town Clerk's Report**

Motion by Bagnall and seconded by Meyer that the Supervisors and Town Clerk's Report be approved as submitted. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried

**c. Highway Superintendent's Report**

Salt Shed Discussion- Appraisal of Watershed property and Jack Howard's property (for Salt Shed) discussed. Supervisor Mastro to contact appraiser to complete an appraisal on Jack Howard's property. Deed to watershed property discussed. Timber sale on property discussed.

MOTION by Meyer and seconded by Bagnall that the Highway Superintendent's Report be approved as submitted. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried.

**d. Leatherstocking Veterinary Group**

Motion by Meyer and seconded by Wern to authorize Supervisor Mastro to sign the Leatherstocking Veterinary Group Contract (Pittsfield). Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried

► **NEW BUSINESS**

a. **H.G. Plumb Donation**

**Plumb Paintings Donation to the historic park discussed. Insurance for the paintings discussed.**

b. **Comprehensive Plan**

**Danny Lapin to be in next week for the Planning Board meeting. Looking into grants to help with the comprehensive plan.**

c. **Tax Collector Petty Cash**

**BE IT RESOLVED upon motion by Bagnall and seconded by Wern to approve a petty cash amount for the Tax Collector in the sum of \$200.00. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried**

► **OLD BUSINESS**

a. **Union Contract**

**Union Contract signed this date. Contracts to be sent back to Company.**

b. **Code Enforcement Update**

**No update – Supervisor Mastro to talk to Mayor Acee.**

► **APPROVAL OF JANUARY 2020 BILLS**

**Motion by Bagnall and seconded by Meyer to approve the January 2020 bills. Supervisor Mastro – Aye; Councilpersons Wern – Aye; Meyer – Aye; Bagnall – Aye; Krum – Aye. Carried. Councilwoman Krum to review February bills.**

► **BOARD MEMBER REPORTS**

**Councilman Meyer reported on Sherburne Village. Councilman Wern reported on historic park.**

**Motion by Bagnall and seconded by Wern to adjourn meeting. Meeting adjourned at 8:10 pm. Next regular meeting is scheduled for Wednesday, February 12, 2020 at 7 PM in the Office of the Supervisor.**

**Respectfully submitted,**

***Kathy McDaniel***  
***Town Clerk***